

State of New Mexico

Public Regulation Commission



Pipeline Safety Department
REPORT OF THIRD PARTY UNDERGROUND DAMAGE

COMPANY		INCIDENT	
Name: _____		Date Reported: _____ Time: _____ am	
Address: _____		Date Occurred: _____ Time: _____ am	
Telephone No: _____		Location of Incident: _____	
IDENTITY OF ALLEGED VIOLATOR			
Company/Individual: _____		_____	
Address: _____		Type of Damage (line cut, gouge, coating damage, etc.): _____	
OWNER/FOREMAN/SUPERVISOR CREW			
Name: _____		<input type="checkbox"/> Damaged with non-mechanical equipment Was There Gas Leakage? <input type="checkbox"/> Yes <input type="checkbox"/> No	
ESTIMATED DAMAGE		Pipeline Information at time of damage: <input type="checkbox"/> Distribution Type of Material: _____ <input type="checkbox"/> Main Pipe Size: _____ <input type="checkbox"/> Service Pipe Depth (at time of damage): _____ <input type="checkbox"/> Transmission Operating Pressure: _____	
Estimated damage to company facilities including loss of gas: \$	Estimated damage to other property: \$		
PROBABLE CAUSE (Check only one box)			
<input type="checkbox"/> Line locate(s) not requested. <input type="checkbox"/> Line locate(s) requested but excavator exceeded time frame of five working days. <input type="checkbox"/> Line locate(s) was incorrect (If so, explain in remarks section). <input type="checkbox"/> Line locate requested but excavator proceeded to excavate before locate was made. <input type="checkbox"/> Estimated clearance of eighteen inches not maintained between non-exposed line and cutting edge of mechanical <input type="checkbox"/> Pipeline not properly supported in the area of excavation (Explain below). <input type="checkbox"/> Pipeline not property backfilled (Explain below). <input type="checkbox"/> Line spots were not maintained by contractor (Explain below). <input type="checkbox"/> Contractor called for locate but dug outside requested area of locate. (Explain below).			
REMARKS			
REPORT PREPARATION			
Name/Title: _____		Date: _____	
Reviewed By: _____		Date: _____	