

DETERMINING YOUR REPORTABLE MILEAGE

Calculating your mileage and reporting it is based upon the honor system. Members are expected to report the applicable mileage and update the figure whenever it has changed. NMOC will check map layer information with your reported mileage and if there is a significant discrepancy will ask the member company to verify their reported mileage. NMOC reserves the right to use estimated mileages whenever a member company does not provide or respond to a request for certified mileage. The mileage is one component used in calculating your bill and to be fair to all other members should be accurate as possible.

HOW TO CALCULATE YOUR MILEAGE

NMOC uses mileage for only distribution and transmission facilities. **Service lines are excluded.** Service lines are defined as the last connecting link between the utility customer and the utility's distribution system. Distribution and transmission facilities are those facilities you wish to have protected by the one call system which are underground. Other underground systems that should be included in your reportable mileage are listed below:

- Electric lines
- Street light Circuits
- Fiber Lines
- Telecommunications Cables
- Cable TV lines
- Gas
- Pipelines
- Water
- Sanitary Sewer and waste water systems
- Storm Sewers
- Traffic Control Circuits
- Fire Protection Systems
- Security, Camera, and Alarm Systems
- SCADA systems

To calculate your mileage determine the total miles of each facility and then add them together for the total mileage reportable to NMOC.

UPDATING REPORTABLE MILEAGE

As you add or delete portions to your systems be sure to notify NMOC so your map layer can be updated so you receive the proper tickets and the mileage record can be updated. This can be done periodically or on an as needed basis if the changes are significant. NMOC will remind members yearly to update their mileage information.

NMOC MEMBER MILEAGE CERTIFICATION REQUEST

Date: _____

Dear member:

NMOC has reviewed your member map layer and estimates your underground plant mileage to as shown on the table below.

Terminal Code	Type of facility	Reported Mileage
Total Reported mileage		

We are requesting you provide our mapping department with your current mileage information within 30 days of the receipt of this letter. Please refer to the attached procedure for determining your correct mileage. Please show your current information in the table below and send it to us via email to Mapping@qwest.net or via regular mail to:

NMOC Mapping Supervisor
P O Box 27192
Albuquerque, NM 87125

Mileage Certification

I, _____, with _____, do hereby certify that the mileages reported in the table below to be representative for each terminal code shown:

Terminal Code	Type of facility	Reported Mileage
Total Reported mileage		

Signed

Date

Notice

Failure to provide the requested information to NMOC by the requested date will authorize NMOC to bill based upon the estimated mileage shown in the table above until the requested information has been provided. Billings based on estimated mileages are non refundable. Furthermore, NMOC reserves the right to back charge any member for under reported mileages plus a late fee of 1½% per month.